
**MINUTES OF THE OCTOBER 21, 2008
ROGUE COMMUNITY COLLEGE BOARD OF EDUCATION MEETING**

1. **Call to Order** – Chairman, David Trump, called the Rogue Community College (RCC) Board of Education (Board) meeting to order at approximately 4:00 p.m. on Tuesday, October 21, 2008 at the RCC/SOU Higher Education Center, Room 224, 101 S. Bartlett, Medford, Oregon. Due notice was given.
2. **Determine Presence of Quorum** – A quorum of the Board was present including David Trump, Pat Ashley, Sharon Davidson, Pat Huycke, Kevin Talbert, Dean Wendle and Joseph Zagorksi. Advisory Committee member Dawn Welch also attended.
3. **Introduction of Guests and Public Comment** – RCC Foundation President, Barbara Patridge; Student Representatives, Matthew Vorderstrasse and Aggie Bearden; Faculty Representative, Paul Fisher; management, faculty and staff including Peter Angstadt, Kori Bieber, Galyn Carlile, Cheryl Markwell, Linda Renfro, Lisa Stanton, Denise Swafford, Lynda Warren and Denise Nelson were in attendance. There was no public comment.
4. **Presentations/General Discussion**

A. Annual Assessment Report – Curtis Sommerfeld and Marie Mueller

Peter Angstadt explained, due to circumstances beyond their control, Mr. Sommerfeld and Mrs. Mueller were unable to present the assessment report at this time. The Annual Assessment Report presentation will be provided at the November 18, 2008 Board meeting. Joseph Zagorski asked about scores received for building FTE. President Angstadt indicated improvements will be made in this area with funding received from Community College Workforce Development.

B. American Association of Women in Community Colleges (AAWCC), RCC Distinguished Leader Award – Peter Angstadt

President Angstadt presented the AAWCC RCC Distinguished Leader Award to Board of Education member Sharon Davidson. The AAWCC-RCC established a *Distinguished Leader Award* in 2008 to acknowledge key leaders at RCC for outstanding leadership and significant contributions to the college. AAWCC-RCC held a retreat in September at which Pat Ashley, Board of Education member; Cheryl Markwell, Dean of Instruction/CAO; Kori Bieber, Dean of Student Services/CSSO; Lynda Warren, Dean of College Services/CFO and Cindy Hauser, Associate Dean Emeritus were also honored with this award. Criteria for receiving the award includes demonstrated ability as an effective role model and/or mentor, including the ability to challenge, champion and celebrate other women leaders at all levels.

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5. Committee Advisory Reports

A. Student, Faculty, Classified

Student – Matthew Vorderstrasse provided the following report:

- Members attended an Oregon Community College Student Association retreat.
- Associated Student Government of RCC (ASGRCC) representatives will be focusing on voter registration. To date, 539 Riverside campus (RVC) students have registered to vote. Volunteers will be involved with nonpartisan telephone banks encouraging community members to vote and to place their vote for all items on the ballot.
- Representatives will be working with the Heart of Medford organization coordinating a Halloween event on 10/31. The front entrance of RVC will be decorated and also include voter education information.
- A nonpartisan November 4 election party is being coordinated.

Faculty – Paul Fisher provided the following report:

- With the current economic situation, many are concerned about future community college funding from the state. Six months ago the goal of \$621 million may have been attainable; however, he fears the economic situation may now affect this amount.
- The RCC/SOU Higher Education Center has had a positive impact on the community and is serving as a good example for institutional joint ventures. He is very moved by the positive change in atmosphere for students and employees. It is wonderful to have a facility which provides a central location for education.

Classified – No report.

B. Advisory Committee, Josephine and Jackson Counties

Jackson County – This committee did not meet in October. The next meeting will be held November 6.

Josephine County – Dawn Welch reported this committee met and primarily discussed fundraising strategies.

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C. Facilities – The RCC/SOU Joint Facility Advisory Committee will begin meeting quarterly.

D. Finance and Audit Committee – This committee met and reviewed the September Financial Statement prior to the Board meeting. Kevin Talbert reported Lynda Warren and Lisa Stanton discussed the state budget. Currently, the college holds its cash reserves in the Oregon Local Government Investment Pool (LGIP) – the return has been good (see Executive Financial Summary for more detail). The committee agreed to undertake further research regarding investments and an investment policy. Dean Wendle suggested approaching banks and looking into different options.

E. Board Executive Committee – This committee met and reviewed the proposed Board meeting agenda.

F. OCCA/ Legislative/OSBA Reports – Dean Wendle provided the following report regarding OCCA and OSBA issues:

- OCCA is wondering if community colleges should get involved with development charges similar to K-12 system development charges. The K-12 system somewhat benefits from community charges for new construction.
- OCCA discussed gun rules and the issue of safety on campuses. It would be good to have a composite of all community colleges policies regarding this. K-12 follows federal rules and the university system completely bans guns on campus. Discussion occurred regarding student knowledge of RCC gun policies. Kori Bieber explained students sign a Student Code of Responsible Behavior form which states, “Students are not to possess any explosives, dangerous chemicals, firearms, or other weapons.” A copy of this form will be distributed as an information item to Board members at their next meeting.
- A scholarship workbook developed by OSAC was circulated for Board member viewing. Financial Aid offices will have this information on hand. Dean explained Federal Pell Grant recipients may be eligible for additional Pell Grant funds through the Academic Competitiveness Grant (ACG) and the National SMART Grant programs. The ACG is available to Pell-eligible undergraduate students in their first or second year of college who completed a rigorous program of study in high school and graduated on or after 1/1/2005. ACG awards are up to \$750 for first-year students and \$1,300 for second-year students. The National SMART Grants are available to Pell-eligible undergraduate students in their third and fourth years of college who major in physical, life, or computer sciences; mathematics; technology; engineering; or a foreign language and maintain a cumulative grade point average (GPA) of at least 3.00 in coursework required for their major. National SMART Grant awards are up to \$4,000 per year.

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Sharon Davidson provided the following report regarding the Legislative Committee:

- The 2008/09 Legislative Committee is being formed. Representation will consist of Board members, faculty, students and staff. The first meeting will be held prior to the OCCA conference. Sharon will serve as chair.

G. Foundation – Barbara Patridge reported the Foundation is in the process of hiring a fundraising consultant. They have issued an invitation for the Clements Group to make a presentation. She also discussed the Miller challenge grant. Regarding community outreach, Peter will be making joint presentations at various service clubs with the Foundation.

6. Consent Agenda

Sharon Davidson moved, seconded by Joseph Zagorski, the RCC Board approve the consent agenda as follows:

- A. Meeting Minutes
 - a. September 16, 2008 Board of Education Meeting
- B. Human Resources – None
- C. Grants
 - a. Continuing Grants
 - 1. TRiO-Student Support Services Program
 - 2. TRiO – Talent Search Program
 - 3. TRiO – Educational Opportunity Centers Program
 - 4. Perkins Basic (Perkins & Discovery Programs)
 - b. College Night in Oregon (Financial Aid)
 - c. Dollars and Sense Publication (Financial Aid)
 - d. EWTF RCC Sustainability HS Career Pathways Project (Pathways)
- D. Financial
 - a. Monthly Financial Data Report – September 2008
 - b. Quarterly Budget Transfers

The motion was unanimously approved.

7. Other Action/Information Items

A. Board Policy Review, I.E.010 – Tax Exempt Status (First Reading)

No action taken, first reading.

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B. Approve Board Development – Participation in OCCA Annual Conference

Joseph Zagorski moved, seconded by Dean Wendle, the RCC Board approve Resolution No. P37-08/09 approving Board member participation in the 2008 OCCA Conference as described.

The motion was unanimously approved.

C. Oregon Business Plan Leadership Summit

The Oregon Business Plan Leadership Summit, at which Oregon’s business, elected and community leaders will meet to plan for Oregon’s economic future, will be held on December 11, 2008, at the Oregon Convention Center in Portland. Denise Nelson will monitor the Oregon Business Plan website for agenda and registration information.

8. President’s Report

A. Administration/Organization/Information Items

Peter discussed the following items:

a) President’s Monthly Report (see file)

- Peter contacted Karen Smith, OCCA, for clarification on e-mail protocol. Board members are discouraged from “replying to all” via email. It is best to reserve group discussion for Board meetings.
- Peter confirmed he is scheduling joint partnership presentations, at service clubs throughout our district, with the Foundation.
- Tommy Drake received the Spears Applegate Award.
- Lynda Warren and the budget staff have been asked to re-asses our projections for the next fiscal year given the estimated shortfall in revenues.
- The marketing task force has received proposals for an outside evaluation of our marketing efforts. Propeller Communications, the selected vendor, will begin their work at the college in November.
- Dr. Phil Long, superintendent of Medford Schools, will be supporting 10 Medford students to take part in our Manufacturing program at TRC.

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- b) FTE Report – Initial reports reflect an increase of 140 FTE, or 12%.
- c) Strategic Plan Goals and Objectives Status Report - Kori Bieber reviewed an attachment titled “2008 Jackson and Josephine County Graduating High School Senior/RCC Matriculation Statistics” (see file). Pat Huycke asked how comments listed in the Strategic Plan Goals and Objectives Status Report requiring attention get addressed. Peter indicated Executive Team members review this report on a regular basis and address issues.

9. Executive Session – The Board adjourned for executive session pursuant to ORS 192.660(2)e Real Property Transactions and ORS 192.660(2)(h) Legal Counsel at 5:22 p.m. The Board returned to regular session at 5:38 p.m.

10. Old Business

A. Pending Items – Student Safety (Added to list in result of discussion at the 6/17/08 Board meeting). An “Emergency Preparedness” Program presentation is scheduled for January 13, 2009.

11. New Business - None

12. Board Round Table

- Sharon Davidson extended her gratitude to the AAWCC. She is very humbled by the RCC Distinguished Leader Award.
- Kevin Talbert was very impressed by the sustainability program presentation of RCC’s Green Team and commended the team for their good work.
- Peter reported RCC is looking into the possibility of serving as sponsor for Oregon Coast Community College’s accreditation process. He has discussed this with the Board’s Executive Committee.
- Peter reported Blue Mountain and Columbia Gorge Community Colleges are currently using RCC’s software program “Roguenet.” Oregon Coast Community College has also shown interest. Peter confirmed an attorney has reviewed all contracts regarding this.

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13. Adjournment – The meeting adjourned at 5:48 p.m.

Respectfully submitted,

Denise Nelson, Assistant to the President and Board of Education

Board Action: Approved

Joseph Zagorski, Ed.D., Vice-Chairman, RCC Board of Education

Dated: November 18, 2008
